

Junior Accounting Consultant

Nordgain

We are looking for someone with

Key responsibilities

We offer

is a dynamic, client-centric and innovative finance and accounting service provider, delivering business flexibility and efficiency, focused on top quality for midmarket prices. It is a part of Lewben group, providing financial planning, legal, tax, business consulting, accounting services, and wealth management services.

- University degree
 - Experience as a payroll accountant or in a similar role
 - Advanced user of MS Excel and experience with accounting software would be an advantage
 - Proactive approach, organizational skills, excellent analytical skills and accuracy
 - Willingness to deepen professional and personal competencies, ambitious professional goals
 - Excellent command of the English language
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- Prepare salary statements and process paychecks, maintain payroll files and create reports, ensure all payroll procedures are in line with governmental laws and policies
 - Assisting in preparation of financial reports and in ensuring client's accounting cycle runs smoothly
 - Collecting data and making analyze of basic accounting data
 - Seeking to stay up to date with developments in professional area as well as developing own skills and knowledge
 - Learning to develop client relationship skills by accompanying senior colleagues
 - Constantly striving to ensure the highest level of service
 - Meeting deadlines, promptly responding to senior colleagues' requests
 - Following company's policy and ethics as well as remaining positive under pressure
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- Work environment that enables you to continuously improve your competencies and skills in a team of more than 40 F&A professionals
 - Working with Lithuanian and international clients
 - Opportunity to cooperate with professionals in various fields with many years of experience
 - Motivational system, competitive reward

Confidentiality guaranteed. Only selected candidates will be contacted.

Salary: 1200 - 1900 EUR GROSS