

# Accountant

Due to coronavirus pandemic and government recommendations we ensure safe hiring and move to online job interviews.

***Take an opportunity and start leading the way within our industry!***

We are currently seeking a motivated, career and business oriented specialist to join our team in Vilnius and to begin an exciting and challenging career with Intrum Global Business Services. As an Accountant you will work on local and global projects and will provide top quality accounting services.

## **What you will be doing:**

- Operate daily accounting procedures according to process flow, service and quality requirements
- Analyze general ledger accounts to identify unusual or irregular transactions and make recommendations to resolve
- Perform and support General Ledger (GL) journal entries
- Support the month end closing process
- Perform monthly reconciliations
- Generate reports, statistics
- Identify and recommend process improvements to increase efficiency in processing or analyzing financial information

## **What you bring:**

- An academic degree in Finance, Accounting or equivalent
- 2+ years of experience in Accounting (preferably GL) and/or Finance field
- Experience of working with Navision would be an advantage
- Ability to meet deadlines, good organizational skills
- Strong analytical and problem solving skills
- Good interpersonal, verbal and written communication skills
- Good English language skills
- German language would be an advantage

**What we offer you:**

- Salary range 2000 - 2700 Eur gross / month
- A stable employment in a company with a long history in Financial sector
- A high degree of responsibility, a broad spectrum of opportunities and collaboration with experts of the field
- A work environment built on collaboration, flexibility and respect
- Individual development and training opportunities from job specific to soft skills
- Attractive remuneration based on your experience and skills, and other financial benefits

# Operations specialist (Data Enrichment)

Due to coronavirus pandemic and government recommendations we ensure safe hiring and move to online job interviews.

***Take an opportunity and start leading the way within our industry!***

We are currently seeking a motivated, career and business oriented Operations Specialist in Data Enrichment to join our team in Vilnius and to begin an exciting and challenging career with Intrum Global Business Services (GBS). In your role you will be responsible for support of various incidents.

## **What you will be doing:**

- Work with client input to CAR using basics of SQL
- Add data in a system where there are no external integrations
- Do data monitoring
- Do testing and developing of various test scenarios
- Assist to Process Lead in process development
- Identify and monitor system errors
- Record and track various system bugs in Jira
- Communicate with stakeholders in the process

## **What you bring:**

- Basic knowledge of IT and curiosity of IT activities
- Very good knowledge of English language, both written and spoken
- Integrity and ability to work in team, cooperate with others
- Ability to work under limited supervision or individually
- Capability prioritize, multi-task, and organize your work

## **What we offer you:**

- Salary range 1100 -1700 Eur gross/ month

- A stable employment in a company with a long history in Financial sector
- A high degree of responsibility, a broad spectrum of opportunities and collaboration with experts of the field
- A work environment built on collaboration, flexibility and respect
- Individual development and training opportunities from job specific to soft skills
- Attractive remuneration based on your experience and skills, and other financial benefits

# Operations Specialist (Accounting)

Due to coronavirus pandemic and government recommendations we ensure safe hiring and move to online job interviews.

***Take an opportunity and start leading the way within our industry!***

Intrum Global Business Services which is located in Vilnius is looking for a new member who will be responsible for handling invoicing process. As an Operations specialist you will be responsible for conducting accounting operations and transactions in an accurate and timely manner.

## **What you will be doing:**

- Handling tasks related to invoicing, Accounts receivable, Accounts payable and General ledger
- Doing daily/monthly reconciliations
- Monitor the financial transactions
- Participate in month end closing activities
- Prepare reports, statistics

## **What you bring:**

- An academic degree in Finance, Accounting or equivalent
- 1-3 years experience in Finance would be an advantage
- Knowledge of general accounting principles
- Ability to meet deadlines, good organizational skills
- Good communication, problem solving, analytical and planning skills
- Good English language skills

## **What we offer for you:**

- Salary range 1100 - 2000 Eur gross / month
- Enjoy a stable employment in a company with a long history in Financial sector

- • Collaborate with experienced experts in an international environment
- • Seize individual development and training opportunities from job specific to soft skills
- • Get private medical care and personal accident insurance
- • Receive attractive reward package based on your experience and skills
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# Accounting Specialist

Due to coronavirus pandemic and government recommendations we ensure safe hiring and move to online job interviews.

***Take an opportunity and start leading the way within our industry!***

Intrum Global Business Services which is located in Vilnius is looking for a new member who will be responsible for handling invoicing process. As an Accounting specialist you will be responsible for conducting accounting operations and transactions in an accurate and timely manner.

## **What you will be doing:**

- Managing different types of payments: incoming, outgoing, unplaced, overpayments, manual etc.
- Handling tasks related to invoicing, Accounts receivable, Accounts payable and General ledger
- Doing daily/monthly reconciliations

## **What you bring:**

- An academic degree (or the last year student) in Finance, Accounting, Economics, Business
- 1-3 years experience in Finance would be an advantage
- Ability to meet deadlines, good organizational skills
- Good communication, problem solving, analytical and planning skills
- Good English language skills

## **What we offer you:**

- Salary range 1100 - 2000 Eur gross / month
- Enjoy a stable employment in a company with a long history in Financial sector
- Collaborate with experienced experts in an international environment
- Seize individual development and training opportunities from job specific to soft skills
- Get private medical care and personal accident insurance

- Receive attractive remuneration based on your experience and skills, and other financial benefits, such as annual bonus
- Choose from various benefits in kind, ranging from healthy lifestyle offerings, to knowledge sharing or team building activities